



## CLEVELAND COUNTY BUDGET BOARD

### MINUTES

**MONDAY, SEPTEMBER 9, 2019**

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 9th day of September 2019 in the conference room located at 122 East Eufaula, by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman  
Tammy Richards, 1<sup>st</sup> Deputy, represented Jim Reynolds, Vice-Chairman  
Tammy Belinson, Secretary  
Rod Cleveland, Member  
Sheriff Todd Gibson, Member  
Darry Stacy, Member  
Marilyn Williams, Member

Douglas Warr, Member, was absent.

**(Clerk's Note:** Proxies are on file in the County Clerk's Office for Tammy Richards.)

**Others present were:** Assistant District Attorney Jim Robertson, Assistant District Attorney Abby Nathan, Linda Atkins, Denise Ellison, Alison Vinson, Brenda Hill, Brian Wint, Bryan Jenkins, Jacob McHughes, John Roberts, Kathy Singer, Melinda Duke, Sarita Scott and Denise Ellison.

After the reading of the minutes of the **Regular Meeting of August 12, 2019**, and there being no additions or corrections, Darry Stacy moved that the minutes be **approved**. Sheriff Todd Gibson seconded the motion.

The vote was: Harold Haralson, yes; Tammy Richards, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Todd Gibson, yes; Darry Stacy, yes; Marilyn Williams, yes.  
Motion carried.

#### **A. Items of Business:**

1. Alison Vinson, HR, said that the project of acquiring job descriptions in each office is almost complete and if someone has not met with Gracen Johnsen yet, she will make contact in due course. September 20, 2019, is the United Way Day of Caring. The Health Fair is scheduled for September 25, 2019. Flu Shot scheduling is taking place. The Option Period is coming up soon. She said that some employees need to complete the tobacco-free attestation by November 8<sup>th</sup>, 2019.

2. Melinda Duke, Purchasing Agent, thanked the Commissioners for their new desktops. They are looking for more ways to save the County money and have had a couple of webinars. GovQuote is a free online service used to get quotes from many different vendors and co-ops at one time to compare pricing. Ms. Duke asked that the Board members let the Purchasing Department know if they have anything coming up and they will place it online for quotes. She said that Admiral Express will try to match or beat the state contract pricing if kept informed on the items.

3. Rod Cleveland moved, seconded by Darry Stacy, to **approve** the Notification of error correction to the Budget Board from the County Sheriff's Department on the following:

(Request for Transfer within a Department under the authority of 62 Okl.St. Ann. § 461.)

a. **Transfer** of funds from **CFBRE2-300**, Sheriff Revolving M & O, \$43,833.63 to Cleveland Commissioners **HWY Unrestricted**, \$43,833.63.

b. **Transfer** of funds from **SHE1A** Sheriff General Fund Personal, \$550.00 to **CFB2** Sheriff Service Fee M & O, \$550.00.

The vote was: Harold Haralson, yes; Tammy Richards, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Todd Gibson, yes; Darry Stacy, yes; Marilyn Williams, yes. Motion carried.

4. Sheriff Todd Gibson moved to **approve** the following Cash Fund Appropriations. Darry Stacy seconded the motion:

a. Bridge Capital Improvement Fund	\$	54.30
b. Co Bridge & Road Improvement Fund	\$	66,030.22
c. Commissioners Bldg. Fund	\$	513.35
d. County Clerk Lien Fee	\$	14,275.11
e. Co Clerk Rec Mgmt./Preservation Fee	\$	27,502.06
f. Court Clerk Revolving Fund	\$	11,306.00
g. DA Revolving Fund	\$	499.91
h. Fairgrounds	\$	23,706.10
i. Jail Fund	\$	2,447.32
j. Health	\$	4,896.16
k. Highway	\$	535,965.88
l. Juvenile Drug Court Revolving Fund	\$	6,166.74
m. Sales Tax	\$	810,954.22
n. Sheriff Service Fees	\$	151,798.46
o. Treasurer Certification Fee	\$	5,100.00

The vote was: Harold Haralson, yes; Tammy Richards, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Todd Gibson, yes; Darry Stacy, yes; Marilyn Williams, yes. Motion carried.

**B.** No **new business** to present at this time.

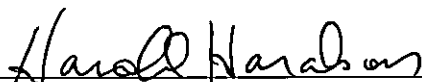
**C.** During **Budget Board Members** discussions about **County Business**, Tammy Belinson said she will confer with the two Assistant District Attorneys on this matter after the meeting about sending a stern message to Tyler advising them to complete their contractual obligations as soon as possible. They failed to keep the promises made to her, so the only alternative is to have the Budget Board step in. Darry Stacy complimented the Fair Grounds for doing a phenomenal job on the County Fair. They had some difficult situations to deal with such as losing their electrical power; however, everything continued to flow smoothly through all their hard work. He received many favorable remarks on the Sheriff's Deputies being there to walk around to keep up a visible presence.

**D.** No **Comments** from the **Public** were made at this time.

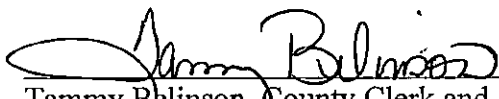
**E.** There being no further business to come before the Board, Darry Stacy moved that the meeting be **adjourned** at 10:39 am. The motion was seconded by Sheriff Todd Gibson. The vote was: Harold Haralson, yes; Tammy Richards, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Todd Gibson, yes; Darry Stacy, yes; Marilyn Williams, yes. Motion carried.

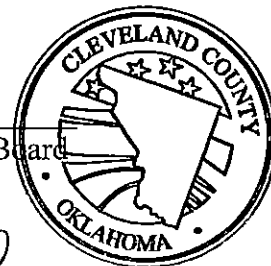
(Clerk's Note: The agenda was posted Thursday, September 5, 2019 @ 2:00 P.M.)

**BUDGET BOARD  
CLEVELAND COUNTY, OKLAHOMA**

  
\_\_\_\_\_  
Harold Haralson, Chairman

**ATTEST:**

  
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Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:   
\_\_\_\_\_  
Deputy County Clerk